CEKLIST INVENTARIS KANTOR

**The Vida Office Building Supervisor By : Nur Ichwan**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |
| NO | Nama Barang | No. / Type | Tanggal masuk | Jumlah | Kondisi |
| 1. | Monitor komputer | LG | 13 DESEMBER 2016 | 1 unit | Baik |
| 2. | CPU Komputer | ASUS FUTURA NEO XV 200 | 13 DESEMBER 2016 | 1 unit | Baik |
| 3. | printer | Canon iP 2770 | 13 DESEMBER 2016 | 1 unit | Baik |
| 4. | Keyboard / mouse | Logitech | 13 desember 2016 | 1 unit/ 1 unit | Baik |
| 5. | Senter | - | February 2014 | 1 unit | 1 UNIT BELI SENDIRI |
| 6. | Jas hujan | - | November 2013 | 4 unit | BAIK |
| 7. | Lampu lalin | - | 24 maret 2014 | 6 unit | 4 UNIT BELI SENDIRI |
| 8. | Sepatu bot karet | Hp | Desember 2012 | 6 unit | 2 hilang |
| **9.** | HT | ICOM | 18 maret 2017 | 8 unit | BAIK |
| **10** | Charger icom | icom | 18 Maret 2017 | 8 unit | BAIK |
| 13. | Amano | JWM no seri 511663 | Agustus 2013 | 1 unit | Milik managemet the vida |
| 14. | Charger Amano | - | Agustus 2013 | 1 unit |  |
| 15. | Koin Amano | - | Agustus 2013 | 25 unit |  |
| 16. | Helmet | - | Desember 2012 | 1 unit | HILANG |
| 17. | Tongkat | Polri | 15 November 2013 | 11 unit | Baik |
| 18. | Metal detector | - | Maret 2015 | 2 unit | Baik |